



SOUTH WESTERN RAILWAY RAILWAY RECRUITMENT CELL

Divisional Office Compound,
Hubli-580 020

Employment Notification No. 02/2013

Date of Issue: 28-09-2013

Date & Time Closing: 17.00hrs. of 28-10-2013

For candidates residing in Assam, Meghalaya, Manipur, Arunachal Pradesh, Mizoram, Nagaland, Tripura, Sikkim, Jammu & Kashmir, Lahul & Spiti districts and Pangi sub-division of Chamba district of Himachal Pradesh and Andaman & Nicobar, Lakshadweep Islands and for candidates residing abroad, the closing date and time for receiving of application is 12-11-2013 **up to 17.00 hrs.**

OPEN MARKET RECRUITMENT

to posts in Pay Band-1 of Rs.5200-20200 with Grade Pay of Rs.1800/-

Railway Recruitment Cell, South Western Railway, Hubli invites applications from the eligible Indian Nationals and such other candidates declared eligible by the Government of India to fill up the following posts in Pay Band of Rs.5200-20200 with Grade Pay Rs.1800/- in various Divisions, Workshops of South Western Railway and Rail Wheel Factory, Yalahanka.

IMPORTANT

Candidates to note that all the zonal Railways are likely to issue Notification for recruitment to the posts individually and the written examination will be held simultaneously by the Zonal Railways on the same day.

Cat. No.	Name of the post	Department	No. of vacancies									Medical Standard
			SC	ST	OBC	UR	Total	OH	VH	HH	Ex-SM	
1	Trackman	Engineering	92	45	164	320	621	Not identified for PWD			110	B-I
2	Helper/TMO	Engineering	23	8	14	59	104	01	01	01	21	B-I
								OA,BL,OL	LV	HH		
3	Helper Bridge/Engg.	Engineering	0	0	0	1	1	Not identified for PWD			0	B-I
4	Helper P.Way/Engg.	Engineering	2	1	4	6	13	Not identified for PWD			3	B-I
5	Helper/Works/Engg	Engineering	8	4	14	36	62	04	03	05	11	B-I
								OA,BL,OL	LV	HH		
6	Helper/Civil Engg.(RWF)	Engineering	3	1	4	8	16	00	01	01	3	C-I
								-	LV	HH		
7	Helper/Mech(C&W)	Mechanical	9	5	83	32	129	02	01	02	26	B-I
								OA,BL,OL	LV	HH		
8	Helper/Dsl/Mech.Wing	Mechanical	0	0	3	0	3	01	0	0	1	B-I
								OA,BL,OL	-	-		
9	Helper/Dsl/Elec.Wing	Diesel Shed	0	0	0	6	6	01	01	0	1	B-I
								OA,BL,OL	LV	-		
10	Helper/Elec	Electrical	8	3	15	29	55	02	00	01	11	B-I
	Helper/Elec(RWF)		1	0	1	2	4	Not identified for PWD				
11	Helper/S&T	Signal & Telecom	8	4	15	28	55	00	01	01	11	B-I
	Helper/S&T(RWF)		0	1	0	1	2	Not identified for PWD				
12	Helper/Stores(RWF)	Stores	1	0	2	3	6	0	01	0	1	C-I
								-	LV	-		
13	Porter/Hamal/Sweeper cum Porter Optg	Operating	23	12	42	78	155	Not identified for PWD			31	A-II
14	Safaiwala/Medical	Medical	9	5	17	31	62	03	05	02	13	C-I
								OL	LV	HH		
15	Helper/Mech/WS	Workshops	1	1	1	2	5	00	00	01	1	C-I
								-	-	HH		
TOTAL			188	90	379	642	1299	14	14	14	245	

NOTE: i) Vacancies indicated above are only tentative and are subject to change.

ii) Vacancies of PWD(PH Quota)/Ex-servicemen quota are not separate but included in the total No. of vacancies. Therefore, there will be no separate Recruitment against PWD Quota/Ex-servicemen Quota and it will be conducted simultaneously.

iii) The vacancies reserved for SC/ST/OBC/PWD are as per prescribed requirement in the respective categories.

1. MINIMUM EDUCATIONAL QUALIFICATIONS:

Candidates should possess qualification of pass in **10th or ITI or equivalent**. Candidates who are appearing or awaiting results of the final examinations of 10th/ITI or equivalent on the date of application are not eligible to apply.

2. AGE LIMIT:The normal age (in completed years) for the recruitment is between **18-33 years** reckoned **as on 01.01.2014**. The upper age limit is relaxable for the following specified categories to the extent indicated below.

2.1 By 5 years for candidates belonging to SC/ST communities.

2.2 BY 3 years for candidates belonging to OBC communities.

2.3 By 5 years to candidates who have originally been domiciled in the State of Jammu & Kashmir during the period from 01.01.1980 to 31.12.1989.

2.4 For Persons with Disabilities(PWD) – 10 years for UR, 13 years for OBC and 15 years for SC/ST candidates.

2.5 For the serving Railway Staff, the relaxation in upper age limits will be up to 40 years for unreserved candidates, 45 years for SC/ST candidates and 43 years for OBC candidates, provided they have put in a minimum of 3 years service(continuous or in broken spells).

2.6 For those working in Quasi-Administrative offices of the Railway Organization, the relaxation will be up to the length of service rendered subject to maximum 5 years.

2.7 Upper age limit in case of widows, divorced women and women judicially separated from the husband but not remarried shall be relaxed up to 35 years for Unreserved, 38 years for OBC and 40 years for SC/ST candidates.

2.8 Upper age limit in case of course completed Act Apprentices applying for the posts whose minimum qualification is Course completed Act Apprenticeship shall be relaxed to the extent of apprentice training undergone by them under the Apprenticeship Act 1961.

2.9 For Ex-servicemen upto the extent of service rendered in defence forces(Army, Navy & Airforce) plus 3 years provided they have put in a minimum of 6 months attested service. Ex-servicemen who have already joined the Government Service on civil side after availing of other benefits given to them as Ex-servicemen for further employment cannot claim Ex-servicemen status for the purpose of this recruitment and such persons will be deemed to be civil employees and accordingly be entitled to only such of the benefits like relaxation of age etc., as admissible to the civil employees.

3. EXAMINATION FEE:

3.1 The examination fee for UR and OBC candidates is Rs.100/- (Rupees Hundred Only). Candidates belonging to SC/ST, Ex-Servicemen, Women, Minority Community and Economically Weaker Sections and Persons with Disability (PWD) are fully exempted from payment of examination fees. The candidates belonging to SC/ST, Economically Weaker Sections, Minority community and PWD have to produce certificate in format at Annexure-I, V, VI & IV respectively.

3.2 The Examination fee should be paid only in the form of IPO from any Post Office drawn in favour of **Asst.Personnel Officer/Rectt/SWR/UBL and payable at HUBLI. Validity of IPO should not be less than six months.**

3.3 Applications received with Demand Drafts/Cash/Cheque/Central Recruitment stamps or Money order etc will be rejected and the amount will be forfeited. Only IPOs will be accepted.

- 3.4 IPOs issued before the date of issue of Employment Notice **(i.e. 28-09-2013)** will not be accepted and such applications will be rejected and the amount will be forfeited.
- 3.5 The candidates are advised to write their name and address on the ORIGINAL IPO and enclose it with the application form. The details of IPO may be written in column 15 of the application form. Examination fee is not refundable under any circumstances.
- 3.6 Minorities means Muslims, Christians, Sikhs, Buddhists and Zorastrians (Parsis). For claiming waiver of examination fee, Minority candidates should furnish 'self declaration' as mentioned in annexure-VI along with application form. At the time of document verification such candidates claiming waiver of examination fee will be required to furnish 'minority community declaration' affidavit on non-judicial stamp paper that he/she belongs to any of the above minority community. If the affidavit is not produced during document verification, the candidature will be rejected.
- 3.7 Economically backward classes means the candidates whose annual family income is less than Rs.50,000/-. Such candidates have to submit Income Certificate in the format at annexure-V on the letter head of the issuing authority and enclose with the application.

4. PERSONS WITH DISABILITIES(PWD)

- 4.1 The suitability of a post for persons with disability has been indicated against each post.
- 4.2 Definitions of disabilities:
- (a) **Blindness** refers to a condition where a person suffers from any of the following conditions viz. i) Total absence of sight or ii) visual acuity not exceeding 6/60 or 20/200 (snellen) in the better eye with correcting lenses or iii) limitation of the field of vision subtending at an angle of 20 degrees or worse.
- (b) **Low vision:** 'persons with low vision' means a person with impairment of visual functioning even after treatment or standard refractive correction but who uses or is potentially capable of using vision for the planning or execution of a task with appropriate assistive device.
- (c) **HH:** "Hearing impairment" means loss of 60 decibels or more in the better ear in the conversational range of frequencies.
- (d) **OH: i)** Locomotor Disability means the disability of the bones, joints or muscles leading to substantial restriction of the movement of the limbs or any form of cerebral palsy. ii) Cerebral palsy means a group of non-progressive conditions of a person characterized by abnormal motor control posture resulting from brain insult or injuries occurring in the pre-natal or infant period of development, iii) All the cases of orthopedically handicapped persons would be covered under the category of "Locomotor disability or Cerebral Palsy"
- (e) Degree of disability for reservation: Only such persons would be eligible for reservation in services/posts who suffer from **not less than 40% of relevant disability**. A person who wants to avail the benefit of reservation would have to submit a Disability Certificate issued by the Competent Authority in the prescribed format as shown in Annexure-IV.
- (f) **COMPETENT AUTHORITY TO ISSUE A DISABILITY CERTIFICATE:** The competent authority to issue a Disability Certificate shall be a Medical Board duly constituted by the Central/State Government consisting of at least three members out of which at least one shall be a specialist in the particular field for assessing locomotor/cerebral/visual/hearing disability, as the case may be.
- (g) Visually impaired Candidates/those candidates whose writing speed is affected by Cerebral palsy can avail the assistance of **Scribe** for writing answers on their behalf. For engaging the scribe the candidate will have to suitably inform the Railway Recruitment Cell in advance as per **Annexure-III**. The engagement of scribe will be subject to the following conditions:- i) The candidates will have to arrange their own scribes at their own cost during examination. Separate admit cards will be issued to the scribes accompanying the visually handicapped candidates. Admit card should contain the particulars and photograph of the scribe duly signed by him/her.

- ii) The academic qualification of the SCRIBE should be one grade below the qualification prescribed for the post for which recruitment is made. iii) The SCRIBE can be of any academic discipline if the recruitment is for general post. If the recruitment is for a specialized post, he/she should be from a discipline different from that of a candidate. iv) The candidate as well as the **Scribe** will have to give a suitable undertaking in the proforma at **Annexure-III** along with the application confirming that the **Scribe** fulfils all the stipulated eligibility criteria for a scribe as mentioned above. In case it transpires later, that he/she did not fulfill any of the laid down eligibility criteria or there has been suppression of material facts the candidature of the applicant will stand cancelled irrespective of the result of examination. The visually handicapped shall be responsible for any misconduct on the part of scribe brought by him/her. The undertaking should be submitted by the visually handicapped candidates whose writing speed is affected by Cerebral palsy along with his/her application.
- (h) All one eyed candidates and VH candidates whose visual degree of disability is less than 40% shall not be considered as VH persons and the provision for engaging Scribe shall not be applicable to them.
- (i) All selected candidates will be subjected to medical examination by Railway Medical Authority at the time of appointment and only those confirming to the medical standards as laid down in the Indian Railway Medical Manual and other extant provisions as the case may be will only be eligible for appointment.

5. HOW TO APPLY:

- 5.1 Candidate should submit the applications **in the format** annexed to this Notification.
- 5.2 The application should be **on good quality A-4 size paper** (80GSM) using one side only. News paper cuttings should not be used as applications.
- 5.3 Candidates should ensure that application on a single sheet conforming to the above specifications. The candidates can also download the application format from the website: www.rrchubli.in. **Candidates using printed application form from any other sources should ensure that it conforms to the prescribed format.**
- 5.4 Candidates (including all Physically Handicapped candidates) should fill up the application form in his/her own handwriting either in Hindi or in English with blue or black ball point pen only.
- 5.5 **Photographs:** one recent (not earlier than three months from the date of application) colour passport size photograph with clear front view of the candidate without cap, scarf and sun glasses should be pasted on the application form in the space provided. One identical extra colour passport size photograph should be enclosed with the application indicating candidates name and date of birth on the reverse of the photograph. Candidates may note that RRC may reject the candidature at any stage for pasting old/unclear photograph on the application or for any significant variations between photograph pasted on the application and actual physical appearance of the candidate.
- 5.6 Candidates should tick(v) mark their community in the appropriate box at column No.5 of the application. The candidates with Physical Disability shall tick(v) mark in column No.12 of the application form.
- 5.7 **The candidate should fill the column No.6 of the application form in English only indicating his address with PIN code, even though application is in Hindi. The candidates belonging to SC/ST communities should fill the nearest Railway Station for the purpose of issuing free Railway pass in column No.3.**
- 5.8 Candidates belonging to SC/ST communities should produce a community certificate in the format given in Annexure-I of this Notification.
- 5.9 Candidates belonging to OBC community should produce a latest community certificate in the format given in Annexure-II of this notification.

- 5.10 The candidates seeking age relaxation under any category as mentioned at Para 2 above shall tick (v) in the appropriate box in the column No.13 of the application form.
- 5.11 Candidates who have already been debarred for life from appearing in all the examinations conducted by the Railway Recruitment Boards/Railway Recruitment Cells or those who have been debarred for a specified period which is yet to be over are not eligible to apply.
- 5.12 Candidates should send their applications sufficiently in advance to reach this office on or before the closing date. Railway Recruitment Cell/SWR will not be responsible for any postal delay or wrong delivery of applications.
- 5.13 The candidates should copy the declaration at column No.17 of the application form in his/her own handwriting (not in capital letters). Otherwise their applications will be rejected.
- 5.14 The candidates should put their **left hand thumb impression** at the designated box in the application form. The thumb impression must be clear and complete. Applications without/smudged **left hand thumb impression** will be summarily rejected.
- 5.15 In item No.14 of the application form the candidate should indicate any clear/visible marks of identification on their body like 'a mole on the nose (or) cut mark on the forehead', etc. The application form of the candidate is liable to be rejected if he/she does not indicate identification marks.

6. TO WHOM TO APPLY:

- 6.1 Applications complete in all respects along with required enclosures should be sent by post to the **Assistant Personnel officer/Recruitment**, Railway Recruitment Cell, Hubli or applications can also be dropped in the box kept at the above mentioned address on or before the closing date and time.
- 6.2 **On the envelope** containing the application it should be clearly been written "APPLICATION FOR ERSTWHILE GROUP-D POSTS-GRADE PAY Rs.1800/--", EMPLOYMENT NOTICE NO. 02/2013.
- 6.3 **ONLY ONE APPLICATION:** Each candidate should send only one application. Candidates submitting multiple applications will not be considered. Even if such a candidate gets selected inadvertently, he/she will not be offered appointment later on.

7. MODE OF SELECTION:

- 7.1 The recruitment procedure consists of written examination followed by Physical Efficiency Test (PET) and Medical Examination. The same procedure will also be applicable for Ex-Servicemen Candidates.
- 7.2 **Written Examination:** Written examination will consist of objective type multiple choice question paper of 100 marks based on 10th class standard to assess the general knowledge/awareness/mathematics/reasoning etc. The duration of the examination will be 90 minutes (1 ½ hours).
- 7.3 The question paper will be printed in Hindi and English and also in the following regional languages – Kannada, Telugu, Marathi, Urdu, Tamil and Konkani.
- 7.4 **Negative Marking:** There will be negative marking for marking wrong answers. 1/3 mark will be deducted for each wrong answer. The minimum qualifying marks for UR will be 40% and for SC/ST/OBC it will be 30%.
- 7.5 A separate call letter indicating date, time and venue will be sent to all the eligible candidates for written examination.
- 7.6 **Physical Efficiency Test (PET):** Passing Physical Efficiency Test (PET) is Mandatory and the same will be qualifying in nature. The criterion is as under:

Male Candidates	Female Candidates
Should be able to run a distance of 1000 metres in 4 minutes and 15 seconds in one chance.	Should be able to run a distance of 400 metres in 3 minutes and 10 seconds in one chance.

- 7.7 **The Persons with Disabilities as specified in Para 4 are exempted from appearing for PET. However after qualifying in the written examination such candidates will have to pass the medical examination prescribed for Persons with Disabilities so that they can be empanelled.**
- 7.8 The candidates who qualify in the PET will be called for the verification of the original certificates based on the merit of the written examination depending on the number of vacancies.
- 7.9 The final recruitment panel will be strictly based on merit position obtained in written examination.
8. **GENERAL CONDITIONS:**
- 8.1 Candidates before applying should carefully read the instructions and ensure that he/she fulfills all eligibility conditions at the time of submission of applications.
- 8.2 The number of vacancies shown in this notification are provisional and the same is liable to increase or decrease depending upon the actual needs of the administration.
- 8.3 Selected candidates are liable to be posted anywhere in south western Railway.
- 8.4 Emoluments on initial appointment will be at minimum of the Pay Band + Grade Pay + other allowances as admissible.
- 8.5 Mere selection and empanelment does not confer any right of appointment to the candidates.
- 8.6 Admission of the candidate at all stages of recruitment will be purely provisional subject to satisfying the prescribed conditions.
- 8.7 Railway Recruitment Cell reserves the right to alter the modus of examinations or conduct re-PET/re-examination or cancel part or whole of any process of recruitment at any stage.
- 8.8 Under any circumstances no damage/loss or re-fund of examination fee will be made.
- 8.9 Medical examination: The eligible candidates have to pass the requisite medical fitness test(s) conducted by the Railway Administration to ensure that the candidates are medically fit to carry out the duties connected with the post. Only those candidates who are medically fit would be empanelled for appointment.
- 8.10 RRC/SWR/UBL will not be responsible for any postal delay/wrong delivery, whatsoever, at any stage of the selection process.
9. **Enclosure to the application:** Candidates enclose self – attested photocopies of the relevant certificates as mentioned below. **Original certificates should not be enclosed.**
- 9.1 Indian Postal Order towards examination fee, as applicable.
- 9.2 Certificates in proof of the Date of Birth. Only 10th or school leaving certificate will be accepted.
- 9.3 Certificates in proof of educational/technical qualifications.
- 9.4 Community certificates for candidates belonging to SC/ST/OBC communities.
- 9.5 Physical Disability Certificate for candidates in case of PH candidate.
- 9.6 Income certificate for economically backward classes candidates availing fee concession.
- 9.7 Self-declaration for candidates belonging to minority communities availing fee concession.
- 9.8 For Ex-servicemen, a photo copy of the discharge certificate/book with clear mentioning of the Total Military Service in the specified column.
- 9.9 For Ex-servicemen who are retiring in the next one year from the date of Notification or before have to submit “No objection Certificate” with clear mentioning of the Total Military Service.
- 9.10 In case of Government Servants, attested copy of certificate from the appropriate authority giving their length of regular service etc.,
- 9.11 No objection certificate from the employer, if already employed.
10. **INVALID APPLICATIONS:** Candidates are requested to read all instructions thoroughly before sending their applications. Otherwise their applications are likely to be rejected on one or more of the following reasons:
- 10.1 Applications received after the closing date & time of employment notification.
- 10.2 Postal orders not enclosed or less fee enclosed or invalid IPO i.e., IPO purchased before the date of issue or after closing date of employment notice or and applications other than IPO.
- 10.3 Applications not in the prescribed format.
- 10.4 Candidates not in possession of the required educational qualifications on the date of applying.
- 10.5 More than one application in one name and/or sent in one envelope.
- 10.6 Applications without colour photograph, photo with cap or scarf, wearing goggles, disfigured, unrecognizable or scanned photo are affixed.
- 10.7 **Applications without the declaration (passage) being re-produced by the candidates in the application or written the passage in capital letter.**

- 10.8 Applications without signature or with signatures in capital letters or with different signatures at different places.
- 10.9 Undated applications.
- 10.10 Left thumb impression not affixed or is blurred/smudged.
- 10.11 Copies of required enclosures as mentioned in para 9 not enclosed.
- 10.12 More than one application submitted in single envelope.
- 10.13 Applications which are not addressed to address mentioned in Para 6.1 of this notification.
- 10.14 Applications which are filled in a language other than Hindi/English.
- 10.15 Identification marks column not filled up in application form.
- 10.16 Candidates name figuring in debarred list.
- 10.17 Under aged or over aged as on 01.01.2014.
- 10.18 Variation in the information furnished in the application versus the documents enclosed.
- 10.19 Community certificate not enclosed in the prescribed format given in annexure(s) in case of the candidates belongs to SC/ST/OBC.
- 10.20 Leaving any column blank in the application form will lead to rejection of candidature.
- 10.21 Any other irregularity noticed and considered invalid by the RRC.

11. MISCONDUCT:

- 11.1 Candidates are warned that they should not furnish any particulars that are false or suppress any material information while filling up Application Form.
- 11.2 Candidates shall not bring or attempt to bring any political or other influence to further his/her interest in respect of recruitment.
- 11.3 Misconduct on the part of the candidate at any part of the recruitment process is strictly prohibited.
- 11.4 Indulgence in the above practices will result in the rejection of the candidature at any time.
- 11.5 Action as deemed fit necessary including criminal action will be taken by the RRC against candidates found guilty of submitting fabricated/forged/tampered certificates, using unfair means during written examination or PET, misbehavior at venues where written exam centre or PET centre, etc.

12. ABBREVIATIONS USED:

SC- Scheduled Caste; ST-Scheduled Tribe; OBC-Other Backward Classes; UR- Un-reserved; VH- Visually Handicapped; HH-Hearing Handicapped; OH- Orthopedically Handicapped; LV-low vision; OL-one leg; OA-one armed man; BL- both legged; TMO-Track Machine Organization, RWF-Rail Wheel Factory.

13. **Note: Employment notification, Application Format, all Annexure can also be seen on the official website of South Western Railway www.rrchubli.in. This website may also referred in future by the candidates for any information/updates.**

14. **LEGAL MATTERS:** Any legal matter arising out of this employment notice shall fall within the legal jurisdiction of Central Administrative Tribunal, Bangalore only.

15. RAILWAY RECRUITMENT CELL'S DECISION FINAL:

The decision of RRC/SWR/UBL in all matters relating to eligibility, acceptance or rejection of the applications, issue of free rail passes, penalty for false information, mode of selection, conduct of examination(s), allotment of examination centre, allotment of posts/places to selected candidates and all other matters related with conduct of recruitment process will be final and binding on the candidates, and no enquiry or correspondence will be entertained in this connection.

16. CAUTION

Beware of Touts and job racketeers trying to deceive you by false promises of securing job in Railways either through influence or by use of unfair or unethical means. Candidates will be selected purely as per merit. Please beware of unscrupulous elements and do not fall in their trap.

**Dy. Chief Personnel Officer (Recruitment)
Railway Recruitment Cell,
South Western Railway, Hubli**

FORM OF CASTE CERTIFICATE FOR SC/ST CANDIDATES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA.

This is to certify that Shri/Smt./Kum* _____ Son/Daughter* of _____ of village/town* _____ District/Division* _____ of State/Union Territory* _____ belongs to the _____ Caste/Tribe* which is recognized as Scheduled Caste/Scheduled Tribe** under:

- The Constitution (Scheduled Caste) order, 1950.
- The Constitution (Scheduled Tribe) order, 1950.
- The Constitution (Scheduled Caste) (Union Territory) order, 1951.
- The Constitution (Scheduled Tribe) (Union Territory) order, 1951 (as amended by the Scheduled Caste and Scheduled Tribe Lists Modification) Order 1956, the Bombay Reorganization Act 1960, the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas Reorganization Act, 1971 and the Scheduled Tribes Order (Amendment Act, 1976).
- The Constitution (Jammu & Kashmir) Scheduled Caste Order, 1956.
- The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959@ as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment) Act 1976.
- The Constitution (Dadra and Nagar Haveli) Scheduled Caste Order, 1962.
- The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order, 1962@
- The Constitution (Pondicherry) Scheduled Caste Order, 1964@
- The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967@
- The Constitution (Goa, Daman and Diu) Scheduled Caste Order, 1968@
- The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968@
- The Constitution (Nagaland) Scheduled Tribes Order, 1970@
- The Constitution (Sikkim) Scheduled Caste Order, 1978@
- The Constitution (Sikkim) Scheduled Tribes Order, 1978@
- The Constitution (Jammu & Kashmir) Scheduled Tribes order 1989@
- The Constitution (SC) orders (Amendment) Act, 1990@
- The Constitution (ST) orders (Amendment) Ordinance, 1991@
- The Constitution (ST) orders (Second Amendment) Act, 1991@
- The Constitution (ST) orders (Amendment) Ordinance, 1996

%2. Applicable in the case of Scheduled Castes/Scheduled Tribes persons who have migrated from one state/Union Territory administration.

This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes certificate issued to Shri/Smt* _____ Father/mother* of Shri/Smt/Kumari* _____ of village/town* _____ in District/Division* _____ of the State/Union Territory* _____ who belong to the _____ caste/tribe* which is recognized as Scheduled Castes/Scheduled Tribes* in the State/Union Territory* issued by the _____ dated _____.

%3. Shri/Smt./Kum.* _____ and/or his/her* family reside (s) is Village/Town* _____ of _____ District/Division* of the State/Union Territory of _____

Signature _____
 **Designation _____
 (with seal of office) State/Union territory.

Place: _____

Date: _____

(* Please delete the words which are not applicable.

@ Please quote specific Presidential Order.

% Delete the paragraph which is not applicable.

Note: The term* ordinarily resides* used here will have the same meaning as in Section 20 of the Representation of the Peoples Act, 1950.

(**) List of authorities empowered to issue Caste/Tribe certificates:

District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/1st Class stipendiary Magistrate/City Magistrate/Sub-Divisional Magistrate/Taluka Magistrate//Executive Magistrate//Extra Assistant Commissioner (not below the rank of 1st Class stipendiary Magistrate)/Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Revenue Officers not below the rank of Tahsildar/Sub-Divisional Officer of the area where the candidate and/or his/her family reside (s).

Note: ST Candidates belonging to Tamil Nadu State should submit caste certificate ONLY from the REVENUE DIVISIONAL OFFICER.

FORM OF CERTIFICATE FOR OTHER BACKWARD CLASS CANDIDATES

This is to certify that Shri/Smt./Kum* _____ Son/Daughter* of _____ of village _____ District/Division* _____ in State _____ belongs to the _____ Community which is recognized as a backward class under:

- Resolution No.12011/68/93-BCC(C) dated 10th September 1993, published in the Gazette of India Extraordinary- part 1 Section 1, No.186 dated 13th September, 1993.
- Resolution No.12011/9/94-BCC dated 19th October 1994, published in the Gazette of India Extraordinary- part 1 Section 1, No.163 dated 20th, October 1994.
- Resolution No.12011/7/95-BCC dated 24th May 1995, published in the Gazette of India Extraordinary- part 1 Section 1, No.88 dated 25th, May 1995.
- Resolution No.12011/44/96-BCC dated 6th December 1996, published in the Gazette of India Extraordinary- part 1 Section 1, No.210 dated 11th, December 1996.
- Resolution No.12011/68/93-BCC published in the Gazette of India –Extraordinary No. 129 dated 8th July, 1997.
- Resolution No.12011/12/96-BCC published in the Gazette of India –Extraordinary No.164 dated 1st Sep., 1997.
- Resolution No.12011/99/94-BCC published in the Gazette of India –Extraordinary No.236 dated 11th Dec., 1997.
- Resolution No.12011/13/97-BCC published in the Gazette of India –Extraordinary No.239 dated 3rd Dec., 1997.
- Resolution No.12011/12/96-BCC published in the Gazette of India –Extraordinary No.166 dated 3rd Aug., 1998.
- Resolution No.12011/68/93-BCC published in the Gazette of India –Extraordinary No.171 dated 6th Aug., 1998.
- Resolution No.12011/68/98-BCC published in the Gazette of India –Extraordinary No.241 dated 27th Oct., 1999.
- Resolution No.12011/88/98-BCC published in the Gazette of India –Extraordinary No.270 dated 6th Dec., 1999.
- Resolution No.12011/36/99-BCC published in the Gazette of India –Extraordinary No.71 dated 4th April, 2000.

Shri/Smt./Kum.* _____ and/or his/her* family ordinarily reside (s) in the District/Division* of the _____ State. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in column 3 of the Schedule to the Government of India, Department of Personnel and Training O.M. No.36012/22/93-Estt. (SCT) dated 8/9/1993 and modified vide Government of India Department of Personnel and Training O.M. No.36033/32004-Estt. (Res.) dated 09-03-2004.

Date:

District Magistrate/

Seal:

Dy. Commissioner etc..

(*)Please delete the words which are not applicable

- a. The terms "Ordinarily reside(s)" used will have the same meaning as in Section 20 the Representation of the Peoples Act. 1950.
- b. Where the certificates are issued by Gazetted Officers of the Union Government or State Governments, they should be in the same form but countersigned by the District Magistrate or Dy. Commissioner (Certificate issued by Gazetted Officers and attested by District Magistrate/Dy. commissioner are not sufficient)
- c. The OBC certificate from the following authorities only will be accepted:-
 - i. District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/1st Class stipendiary Magistrate/ Extra Assistant Commissioner (not below the rank of 1st Class stipendiary Magistrate)/Sub- Divisional Magistrate/Taluka Magistrate//Executive Magistrate.
 - ii. Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
 - iii. Revenue Officers not below the rank of Tahsildar
 - iv. Sub-Divisional Officer of the area where the candidate and/or his/her family normally reside (s).

**DECLARATION TO BE SUBMITTED BY VISUALLY HANDICAPPED CANDIDATES/THOSE CANDIDATES
WHOSE WRITING SPEED IS AFFECTED BY CEREBRAL PALSY.**

Particulars of the Scribe proposed to be engaged by the Candidate

1. Name of the Candidate : _____
2. Date of Birth of the Candidate: _____
3. Name of the Scribe : _____
4. Father's name of the Scribe : _____
5. Address of the Scribe :
(a) Permanent Address
- (b) Present Address
6. Educational Qualification of Scribe : _____
7. Relationship, if any, of the Scribe
to the candidate : _____

Paste here recent
colour passport size
photograph of the
SCRIBE of size 4cm X 5
cm (The colour
photograph should not
be more than a month
old.)

8. DECLARATION

We hereby declare that the particulars furnished above are true and correct to the best of our knowledge and belief. We have read/been read out the instructions of the Railway Recruitment Cell regarding conduct of the visually challenged candidates/scribes at this examination and hereby undertake to abide by them. We also declare that:

- a) The academic discipline qualification of the SCRIBE is below the qualification prescribed for the post applied for.
- b) * The scribe can be of any academic discipline if the recruitment is for general post. If the recruitment is for specialized post, he/she should be from a discipline different from that of a candidate.

(Signature/LTI of the Candidate)

Left hand thumb impression of the candidate
in the box given above

(Signature of the Scribe)

Left hand thumb impression of the scribe in the
box given above

FORM OF MEDICAL CERTIFICATE FOR PERSONS WITH DISABILITIES (PWD)

NAME & ADDRESS OF THE INSTITUTE / HOSPITAL

DISABILITY CERTIFICATE

Certificate No.....

Date

1. This is to certify that Smt./Shri/Kum *
 Son/daughter of Shri..... Age
 of Male/Female having identification marks as below
 is suffering from permanent disability of following category.

A. Loco motor or cerebral palsy :

(i) BL-Both legs affected but not arms.

(ii) BA-Both arms affected

(iii) OL-One leg affected (right or left)

(iv) OA- One arm (right or left)

(v) BH-Stiff back and hips (Cannot sit or stoop)

(vi) MW-Muscular weakness and limited physical endurance.

B. Blindness or Low Vision (i) B-Blind (ii) PB-Partially Blind

C. Hearing Impairment (i) D-Deaf (ii) PD-Partially Deaf

(Delete the category whichever is not applicable)

- This condition is progressive/non-progressive/likely to improve/not likely to improve.
- Re-assessment of this case is not recommended/is recommended after a period of years..... months.
- Percentage of disability in his/her case is percent.
- Smt./Shri./Kum* meets the following physical requirement for discharge of his/her duties :

(i)	F-can perform work by manipulating with fingers	Yes	No
(ii)	PP- can perform work by pulling and pushing	Yes	No
(iii)	L-can perform work by lifting	Yes	No
(iv)	KC-can perform work by kneeling and crouching	Yes	No
(v)	B-can perform work by bending	Yes	No
(vi)	S-can perform work by sitting	Yes	No
(vii)	ST-can perform work by standing	Yes	No
(viii)	W-can perform work by walking	Yes	No
(ix)	SE-can perform work by seeing	Yes	No
(x)	H-can perform work by hearing/speaking	Yes	No
(xi)	RX- can perform work by reading and writing	Yes	No

(signature of Doctor)

Name:

Registration No.

Member, Medical Board

(signature of Doctor)

Name:

Registration No.

Member, Medical Board

(signature of Doctor)

Name:

Registration No.

Member/Chairperson, Medical Board

*Please delete the words which are not applicable

Place:

Date:

Counter signature of the Medical Superintendent /CMO/

Head of Hospital (with seal)

Note: (i) According to the Persons With Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Rules, 1996 notified on 31.12.1996 by the Central Government in exercise of the powers conferred by sub-section (1) and (2) of Section 73 of the Persons With Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act 1995 (1 of 1996), authorities to give disability certificate will be a Medical Board duly constituted by the Central or the State Government. The State Government may constitute a Medical Board consisting of at least three members out of which at least one shall be a specialist in the particular field for assessing locomotor/hearing and speech disability, mental retardation and leprosy cured as the case may be. (ii) The certificate would be valid for a period of 5 years for those whose disability is temporary. For those who acquired permanent disability, the validity can be shown as permanent.

Paste here recent
 colour passport size
 photograph of size
 4cm X 5 cm (The
 colour photograph
 should not be more
 than a month old.)

INCOME CERTIFICATE FOR WAIVER OF EXAMINATION FEES FOR RRC EXAMINATION.

1. Name of Candidate :
2. Father's/Husband's Name :
3. Age :
4. Residential Address :
5. Annual Family Income :
(In words and figures)
6. Date of issue :
7. Signature of issuing authority :
8. Stamp of issuing authority :

(Name of issuing authority)

NB: Economically Backward Classes will mean the candidates whose family income is less than 50,000/- per annum.

The following authorities are authorized to issue income certificate for the purpose of identifying economically backward classes.

- (i) District magistrate or any other Revenue Officer up to the level of Tehsildar
- (ii) Sitting Member of Parliament of Lok Sabha for persons of their own constituency.
- (iii) BPL Card or any other Certificate issued by Central Government under a recognized poverty alleviation programme or Izzat MST issue of Railways
- (v) Union Minister, for any persons from anywhere in the country.
- (v) Sitting Member of Parliament of Rajya Sabha for persons of the district in which these MPs normally reside.

SELF DECLARATION OF MINORITY CANDIDATES FOR WAIVER OF EXAMINATION FEE FOR RRC EXAMINATIONS

(Proforma for declaration to be submitted by Minority Candidates along with the application)

DECLARATION

"I _____" Son/Daughter of Shri _____ residing at village/town/city _____ district _____ state _____ hereby declare that I belong to the _____ (Indicate minority community notified by Central Govt. i.e Muslim/Sikh/Christian/Buddhist/Parsis).

Date: _____ Signature of candidate _____

Place: _____ Name of candidate _____

Note: - At the time of document verification such candidates claiming waiver of examination fee will be required to furnish 'minority community declaration' affidavit on non-judicial stamp paper that he/she belongs to any of the minority community notified by Central Govt. i.e Muslim/Sikh/Christian/Buddhist/Parsis).
